

**GOVERNMENT OF ANDHRA PRADESH**  
**ABSTRACT**

Loans and Advances – Municipal Administration & Urban Development Department – Loans to Government Servants for Personnel Computer Advance purposes – Allotment of funds towards Purchase of Personnel Computers for the 1<sup>st</sup> quarter of 2014-2015 – Reallocation of funds – Orders - Issued.

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**MUNICIPAL ADMINISTRATION AND URBAN DEVELOPMENT (OP) DEPARTMENT**  
**G.O.RT.No. 742**

Dated the 17<sup>th</sup> day of September, 2014.

Read:

G.O.Rt.No.2324, Finance (A&L) Department, dated 16.08.2014.

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**ORDER:**

In the Government order read above, an amount of Rs.0.25 lakh (Rupees twenty five thousand only) towards Personnel Computer Advance to the employees working in Secretariat / Heads of Departments and an amount of Rs.0.25 lakhs (Rupees twenty five thousand only) has been allotted to the District / Regional Offices under the administrative control of Municipal Administration & Urban Development Department for the 1<sup>st</sup> quarter of the financial year 2014-2015 has been allocated.

2. The funds so allotted are hereby re-allocated among the Secretariat / Heads of Departments under the Administrative control of this Department as indicated in the annexure to this order.
3. The sanctioning authorities shall follow the principles on the following points, while sanctioning advance to the employees;
  - i) The Budget released shall be utilised by following strictly all Quarterly regulations.
  - ii) The Departments of Secretariat and Heads of Departments should not utilise the amount allotted to the employees of District / Regional Offices for sanction of Advance to their employees.
  - ii) The sanctioning authority shall ensure that prompt follow up action is also taken up after sanctioning the Advance in getting the formalities completed by the loanees.
4. The expenditure on account of the loans for Purchase of Personnel Computers shall be debited to "7610 – Loans to Government Servants – MH.204 Advances for Purchase of Personal Computer – SH(12) – Advances for Purchase of Personnel Computer – 001 Advances for Purchase of Personnel Computers".
5. The HODs are requested to surrender the unutilized amount, if any, to the Finance (A&L) Department on or before 30.03.2015 under intimation to this Department.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

**Dr. D. SAMBASIVA RAO,**  
PRINCIPAL SECRETARY TO GOVERNMENT

To

The Municipal Administration and Urban Development (Claims) Department.

The Commissioner and Director of Municipal Administration, Hyderabad.

The Engineer-in-Chief (Public Health), Hyderabad.

The Director of Town & Country Planning, Hyderabad.

Copy to:

The Accountant General, Andhra Pradesh, Hyderabad.

The Finance (A&L) Department.

The Pay & Accounts Officer, Hyderabad.

The Deputy Pay and Accounts Officer, Secretariat Branch, Hyderabad.

Sf/Sc.

// Forwarded By Order //

SECTION OFFICER.  
(PTO for Annexure)

ANNEXURE

(G.O.RT.No. 742, Municipal Administration & Urban Development (OP) Department,  
Dated 17.09.2014)

COMPUTER ADVANCE

(Rupees in lakhs)

Sl. No.	Name of the Department allotted	Total amount	MA&UD (Sectt.)	ENC (PH)	DT&CP	C&DMA
1	Secretariat & HODs of MA&UD Dept	0.25	0.25	--	--	--
2.	District / Regional Offices	0.25	--	--	0.25	--

**Dr. D. SAMBASIVA RAO,**  
PRINCIPAL SECRETARY TO GOVERNMENT

Section Officer.